

THE FEDERAL POLYTECHNIC, OKO

PMB 021, AGUATA, ANAMBRA STATE

INVITATION TO TENDER FOR EXECUTION OF YEAR 2017 ZONAL TETFUND INTERVENTION, 34F2Y/2017, THE FEDERAL POLYTECHNIC, OKO

(1.0) INTRODUCTION:

The Federal Polytechnic, Oko, Anambra State hereby invites reputable and interested contractors, suppliers and manufacturers with relevant experience and good track record of performance to submit pre-qualification/ financial bids for the year 2017 ZONAL TETFUND Intervention projects listed below:

LOT	PROJECT
1.	Procurement, Installation, Testing & Commissioning of Chemistry Laboratory Equipment, etc
2.	Procurement, Installation, Testing & Commissioning of Food Microbiology/ Food Processing Equipment, etc

(2.0) PREQUALIFICATION REQUIREMENTS:

To be eligible, potential companies are required to submit all the under listed verifiable documents:

(i) Evidence of Registration with Corporate Affairs Commission (CAC), including forms CAC02/ CAC07.

(ii) Current Tax Clearance Certificate (TCC) for the last 3 years (2015, 2016 & 2017) valid till 31st December, 2018

(iii) Current Pension Compliance Certificate (PENCOM) valid till 31st December, 2018.

(iv) Evidence of Current Compliance Certificate of Industrial Training Fund (ITF), valid till 31st December, 2018.

(v) Evidence of Registration in the National Database of Federal Contractors, Consultants and service providers (NDCCSPs) Interim Registration Report (IRR) expiring on 1/1/2019 or valid certificate issued by BPP.

(vi) Verifiable documentary evidence of relevant / cognate experience on at least 3 (three) similar jobs executed in the last 5 (five) years, (including letters of awards and completion certificates).

(vii) Letter of Authorization from Original Equipment Manufacturer (OEM) or their accredited dealer in line with Federal Government Policy on procurement of equipment from OEM.

(viii) Evidence of financial capability to execute the job including reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the job when needed.

(ix) Comprehensive Company profile with the curriculum vitae (CV) of key staff indicating professional and technical qualifications of Personnel required to carryout the procurement.

(x) Evidence of availability of equipment and other relevant Infrastructure required to execute the job.

(xi) A sworn affidavit by a Director of the Company certifying that:

(a) The Director of the Company seeking prequalification have never been convicted by any court of law.

(b) The company is Not in receivership, subject of any form of Insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings,

(c) None of the officers of the relevant Committee of the Federal Polytechnic, Oko or Bureau of Public Procurement is a former or present Director, shareholder, or has any pecuniary interest in the company and to confirm that all information presented in its Bid are true and correct in all particulars.

(xii) Company's registered office address, functional contact address, GSM phone nos and e-mail address.

(3.0) COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the Bidding documents from the office of the Director Physical Planning, Federal Polytechnic Oko, Anambra State upon presentation of evidence of payment of a non- refundable Tender Fee of #10,000.00 (Ten Thousand Naira) only, paid into the Federal Polytechnic Oko Remita account in any reputable bank in Nigeria.

(4.0) SUBMISSION OF BIDS

Prospective bidders are to submit their completed Technical and Financial bids packaged in separate sealed envelopes clearly marked "TECHNICAL BID" and "FINANCIAL BID" respectively and thereafter, put the two separate sealed envelopes together in a bigger envelope, sealed and marked "TECHNICAL AND FINANCIAL BIDS", stating the specific LOT No (s) on the top left hand corner of the outer envelope and addressed to:

THE REGISTRAR,

FEDERAL POLYTECHNIC OKO,

PMB 021 AGUATA, ANAMBRA STATE.

The Reverse side of the sealed envelope should have the name, address, GSM No and Email address of the bidder. All bids are to be inserted into the tamper proof Tenders Box kept in the office of the Director of Physical Planning, Federal Polytechnic Oko, Anambra State **not later than 12.00 noon on Tuesday, 2 October, 2018.**

(5.0) OPENING OF BIDS

The Technical Bids will be opened immediately after the deadline for the Submission at **12:00 noon on Tuesday, 2 October, 2018** in the presence of the Bidders or their accredited representatives at the Multi-Purpose hall, Federal Polytechnic Oko. Only shortlisted bidders in the Technical prequalification evaluation shall be invited for the Financial Bids opening on a later date while the unsuccessful bidders will have their financial Bids returned unopened.

GENERAL INFORMATION:

(i) All shortlisted, prequalified bidders will be contacted at a later date for financial bid opening. Bids of unsuccessful bidders will be returned unopened.

(ii) All bids submitted after the deadline will not be accepted.

(iii) Bidders are requested to sign the register of bidders on submission of the bids.

(iv) The Federal Polytechnic Oko is not bound to shortlist any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities.

MANAGEMENT